

## Tyler City Council Meeting: Minutes

**Date:** 1-6-2025

**Time:** 6:00 p.m.

**Location:** 101 East Lincoln Street, Tyler MN 56178

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### 1. Call to Order Time: 6:00 pm

- Roll Call
- Pledge of Allegiance

### 2. Approval of December Meeting Minutes

- Motion to approve the agenda Karen (by phone)
- Second to the motion Cricket
- Action: Passed

### 3. Approval of the Agenda

- Motion to approve Dan
- Second to the motion Cricket
- Action: Passed

### 4. Public Comments

- Open floor for comments from members of the public
  - Time limit per speaker: 3 Minutes
- Action: No comments from the public

### 5. New Business

#### a. Swearing-In of New Council Members and Printy

- Administrate oath of office to newly elected council members and officer Printy
- Joan Jagt, Dan Blom, Josh Keifer, Bryan Sanderson and Jacob Printy
- Action: Ann new council members were sworn in and Printy was signed in as a full-time police officer

#### b. Declare conflict of Interest

- Action: No conflicts of interest

#### c. Establishing Official Depository and Newspaper Resolution 2025-1

- Motion to approve: Dan
- Second to the motion: Bryan
- Action: First Independent bank was designated as the cities depository and the Tyler Tribute was designated as the city's official newspaper

**c. Appointments to Committees Resolution 2025-2**

- Review and discuss committee roles
  - Motion to approve appointments: Cricket
  - Second to the motion: Dan
  - Action: Appointments were approved per the resolution. Liaison was misspelled on the resolution; East will correct that.

**d. Certificate of Deposit \$389,037.88 matures on 1-14-2025 Resolution 2025-5**

- Motion to approve cashing out CD: Dan
- Second to the Motion: Bryan
- Action: Bloom asked what the return on the CD was and East said he would check it out and Bloom responded with no need I was just curious

**e. Dates for council meetings in 2025 Resolution 20205-3**

- Passed in December-Just needs to be signed
- Motion to approve resolution: Josh
- Second to Motion: Cricket
- Action: Resolution was passed

**f. ESST Resolution 2025-4**

- 80 hours uploaded into employees account at the beginning of the year 2025 and unused ESST will be paid out to employee per the resolution. Approved in December of 2024, just needed to approve the resolution
- Motion to approve: Cricket
- Second to motion: Dan
- Action: Passed

**g. COLA Increase 3% and 2% Merit Resolution 2025-6**

- Motion to approve: Cricket
- Second to the motion: Bryan
- Action: Approved

**h. DSI Vince Robinson-SCDP Grant Resolution 2025-7**

- Motion to approve: Josh
- Second to the motion: Bryan
- Action: Vince explained that we are in the final stages of receiving our SCDP grant but the city had some action items to complete for the next stage. There was a motion to accept the grant administration service agreement, and all proper documentation was signed by Mayor Joan and Administrator East.

## Other Business

- Discussion of any additional items
  - Shelly
    - Shelly gave her 2024 update which included an increase in patrons visiting her library as well as over 50 new memberships.
  - Judd
    - Updated the council on finishing up 2024 with Memory Lane being half done and the sewer project being half done as well and he is looking forward to wrapping those two projects up in 2025. He also found a snow plow truck that has a front plow, a swing out plow and a sander all in one. Being able to purchase this will allow for faster snow removal and sanding at the same time along with getting rid of the 2 current plow trucks. A motion was brought to the council to be able to bid on this vehicle up to \$50,000. Raschke brought a motion to the table to be able to bid \$50,100. Dan seconded the motion and it was approved.
    - Judd brought an additional motion to the council asking to go half and half with the school to be able to remotely control the stop lights on county road 8 by the school. Currently in order to change the times of the flashing lights an employee from the school must take a laptop out, connect it and then make changes-this new process will enable remote access for ease of adjusting when the lights turn on and off. Dan motioned to pay half which would cost the city \$1,759.19 and the school portion would be the same. Bryan seconded and the motion passed.
  - AJ
    - AJ provided an update for the police and fire department. Highlights were National night out expecting 100 people and over 1000 attended. Also Fire police and emt created a calendar for 2025 and sold in order to purchase gifts for deserving families for Christmas. AJ also asked for an increase on his CC and a motion was made and approved to increase his limit to \$5000.00. Aj also prepped the council members that an ordinance would be brought forth at the next council meeting regarding Juveniles making threats.
  - Fire Department-Josh
    - Josh updated the council on receiving a grant for a generator for the fire hall which is badly needed as if there is ever an emergency in our town, we would have no facility to go to that has power. In conjunction the heaters in the fire hall bay are in operatable and will be replaced at the same time the generator is installed along with removing the 3 phase in the building.
  - Terry
    - East went through the 2024 final budget numbers and said that despite all of the construction and all of the upgrades the city still managed to add an additional \$370,210 in the bank after all expenses were paid out. East also explained that the total expenses for the city in 2024 were \$8,266,187 and total revenue was \$8,636,397.

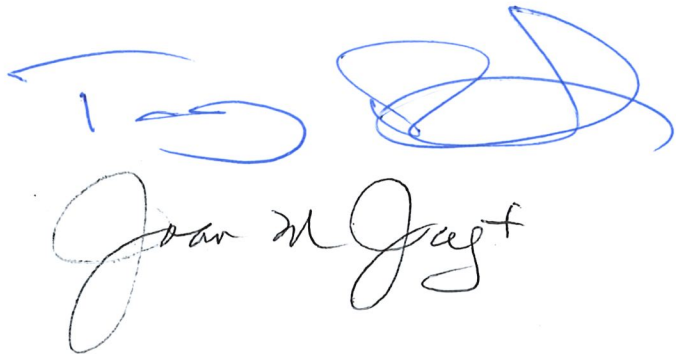
- Action: No action was taken

**7. Adjourn Time: 8:21 p.m.**

- Motion to adjourn the meeting: Cricket
- Second to the motion: Bryan
- Action: Meeting adjourned

**Attendance Check-Off List**

Name	Present	Title	Term
Terry East	Y	City Administrator	
Joan Jagt	Y	Mayor	25, 26
Cricket Raschke	Y	Council	23,24,25,26
Dan Bloom	Y	Council	25,26,27,28
Bryan Sanderson	Y	Council	25,26
Josh Keifer	Y	Council	25.26.27.28
Judd Guida	Y	Utility Supervisor	
AJ Anderson	Y	Police chief	
Shelly Finzen	Y	Librarian	
Glen Petersen	Y	City Attorney	
Mark Wilmes	Y	Newspaper	
Visitors			
Vince Robinson	Y	DSI	



Joan M Jagt