

Tyler City Council – Regular Meeting
Monday, November 4, 2019
Tyler Fire Hall

A. Mayor Jagt called the meeting to order at 7:00 PM.

Members Present: Joan Jagt, Scott Dressen, Kenneth Jensen, and Cricket Raschke and Tim Sanderson. Staff Present: Stephanie LaBrune, Glen Petersen, Dave Haroldson, and John Spindler. Public Present: Mark Wilmes, Terry Nelson, and Ben Kreklow.

B. Pledge of Allegiance

C. Approval of Agenda

Motion/Second (M/S) Sanderson/Dressen to approve the agenda as presented. Approved: all; Opposed: none. Motion granted.

D. Approval of Minutes

October 7, 2019 Regular Council Meeting Minutes –

M/S Jensen/Raschke to approve the minutes as presented. Approved: all; Opposed: none. Motion granted.

E. Public Comments

No comments were made from the public.

F. Old Items

1. Bank CD's Signature Card

- a. LaBrune stated that she has been working with staff to update signature cards and get better interest rates on the city's investment accounts. LaBrune asked for a motion to approve Jagt, Koenig, Bakker, and LaBrune as signatories on all current and future investment accounts. **M/S**, Dressen/Sanderson to continue approve Jagt, Koenig, Bakker, and LaBrune as signers on all investment accounts. Approved: all; Opposed: none. Motion granted.

2. Garbage Truck & Carts Bid Opening

- a. Mayor Jagt opened one bid for a garbage truck from Sanitation Products Inc. The bid was for an Autocar ACX Chassis with a Curbtender Powerpak Automated side loader in the amount of \$264,388.00 with an option to purchase a 5-year engine warranty for \$2,300 and a 5-year transmission warranty for \$1,229. The Council discussed the warranty with Kreklow. Jagt entertained a motion to approve the bid as presented. Jensen/Dressen to approve the bid with the addition of the 5-year engine and transmission warranty for a total of \$267,917 from Sanitation Products Inc. Approved: all; Opposed: none. Motion granted.
- b. Mayor Jagt opened two bids for the garbage containers. One bid was from Sanitation Products Inc. The bid was for 600 – 65 gallon and 50 – 95 gallon Schafer carts as well as 70-300 gallon Snyder industries containers. The total bid amount equaled \$61,920. The second bid was from Dacotah Paper Co. The bid was for 600 – 65 gallon and 50 – 95 gallon Toter carts but did not include the 300 gallon containers. The total bid equaled \$45,402.11. The Council discussed the bids and a motion was made by Sanderson and seconded by Raschke to approve the low bid from Sanitation Products Inc. for a total of \$61,920. Approved: all; Opposed: none. Motion granted.

G. New Items

1. Woodstock Communications (Guest Terry Nelson)

- a. Jagt stated that Woodstock Communications is interested in leasing space on our water tower for their communications equipment. LaBrune then gave some background information to the council on a current lease the city has with MVTV. Nelson stated that he would like to install 4 antennas on the top of the tower as well as lines inside the structure and a small equipment box at the base of the tower. LaBrune asked if the equipment would compromise the structure or cause the tower to rust. Nelson stated that he will be hiring a tower company to do all of the work and ensured the council that everything would be done correctly. After discussion, M/S, Jensen/Dressen to give LaBrune and Peterson the approval to work with Woodstock Communications on a lease agreement. Approved: all; Opposed: none. Motion granted. Further discussion was then held on the status of Woodstock's fiber optic project in the city as well as their property that they recently purchased from the city.
2. Snow Removal Policy
 - a. LaBrune stated that the street supervisor had inquired about the closure of a few alleys during the winter due to the difficulty of plowing them. She spoke with Peterson who proposed that the city adopt a snow removal policy that would set precedence of the roads that were plowed as the city would be unable to close roads due to liability issues. After speaking with the street department again she informed the council that they did not feel that a policy was needed, however; there was still a desire to close or list a small stretch of road NE of town as a minimum maintenance road. After discussion, Jagt stated that she would speak with Hope Township to see if they would take care of maintaining the road as it primarily benefits their residents. Jensen then stated that he would like the city to adopt a snow removal policy. Council came to a consensus to have LaBrune bring a snow removal policy to the next council meeting.
3. 2020 Budget Update
 - a. Jagt let everyone know that she, Raschke, and LaBrune have been working on the budget and a draft copy was included in the council packets for review. She also stated that the 2020 budget will need to be approved at the December council meeting.
4. Ice Rink Discussion
 - a. Jagt stated that while working on the 2020 budget the costs of operating the ice rink came up as well as the need for a brush attachment to broom the ice rink. She asked the council how they felt about the ice rink and questioned if it should be closed do to cost and usage. Jagt said she would like feedback from the citizens and asked Mark Wilmes if he could do a write up in the paper directing people to call the city office. LaBrune also stated that she would post something on Facebook as well. Discussion tabled.

I. Reports

1. Police– Police Chief John Spindler handed out a report. Jagt asked Spindler what he thought about reducing the speed limit to 20 mi./hr. downtown. Spindler stated that he did not think it would do much good as most people reduce their speeds when they approach the downtown business area. He also mentioned that the only time the speed limit is a problem is in the daytime, so limiting the speed would negatively impact those that drive downtown during the nighttime hours.

2. Utility– The Utility report was included in the council packet.

3. Attorney– Glen Petersen stated that he has followed up with Bolton & Menk on the seal coating project and would like to know what he should put in his letter to the contractor. He asked the council if they would like to have a separate contractor come in and state how much it would cost to repair the job that was poorly done or would they rather leave it up to the original contractor's discretion. Jagt stated that she would

like to see Bolton & Menk evaluate and give us a repair estimate as they were originally in charge of the oversight of the project. Peterson stated that he would be sending a letter to both the contractor and the contractor's bond agent directing them to contact Bill Helget with Bolton & Menk for further instructions on how to remedy the seal coating issues.

4. Administrator– LaBrune's report was included in the council packet and discussed.

J. Financial Report

1. Year-to-Date Revenue and Expenditure Reports – Financial report was reviewed by the Council. **M/S**, Raschke/Dressen to accept the financial report as presented. Approved: all; Opposed: none. Motion granted.

2. Claims – The Council reviewed the claims that had come in since the last Council meeting. **M/S**, Jensen/Sanderson to approve the payment of claims as presented. Approved: all; Opposed: none. Motion granted.

K. Adjourn

With there being no further items before the Council, at 8:30 PM Mayor Jagt called for a motion to adjourn the meeting. **M/S**, Jensen/Sanderson to adjourn.

Joan Jagt, Mayor

ATTEST:

Stephanie LaBrune, City Administrator / Clerk