

**Tyler City Council – Special Meeting**  
**Tuesday, March 24, 2020**  
**Tyler Fire Hall / Conference Call**

**A. Mayor Jagt called the meeting to order at 5:00 PM.**

**Roll Call:**

Members present: Joan Jagt, Scott Dressen, Kenneth Jensen, Cricket Raschke and Tim Sanderson.  
Staff Present: Stephanie LaBrune.  
Public Present: Mark Wilmes.

**B. Pledge of Allegiance**

**C. Approval of Agenda**

Motion/Second (M/S) Dressen/Sanderson to approve the agenda as presented. Approved: Jagt, Jensen, Raschke, Sanderson, Dressen; Opposed: none. Motion granted.

**D. New Business**

1. Extending the City of Tyler's Local Declaration of a State of Emergency Resolution 2020-08
  - a. Jagt explained to the board that the Mayor's Local Declaration of a State of Emergency that was signed March 23, 2020 is only good for a period of 3 days. With the anticipation of COVID-19 pandemic lasting more than 3 days she wanted the council to meet and discuss resolution 2020-08 that would extend the emergency declaration until May 4<sup>th</sup> 2020. Jagt then called for a motion to approve resolution 2020-08. M/S Jensen, Raschke to adopt resolution 2020-08 as presented. Approved: Jagt, Jensen, Raschke, Sanderson, Dressen; Opposed: none. Motion granted.
  
2. Pandemic Business Continuity Plan
  - a. LaBrune stated that with the uncertainty of staff becoming ill and the longevity of the pandemic it would be good to have a plan in place that addresses leave and identifies how the city will operate if things were to get worse. Jagt then called for a motion to approve the City of Tyler Pandemic Business Continuity Plan. M/S Dressen. Sanderson to approve the adoption of the plan as presented. Approved: Jagt, Jensen, Raschke, Sanderson, Dressen; Opposed: none. Motion granted.

**E. Adjourn**

With there being no further items before the Council, at 5:04 PM Jagt called for a motion to adjourn the meeting. M/S Sanderson/Raschke to adjourn. Approved: Jagt, Jensen, Raschke, Sanderson, Dressen; Opposed: none. Motion granted.

  
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Joan Jagt, Mayor

ATTEST:

  
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Stephanie LaBrune, City Administrator / Clerk