

City of Tyler
City Council Meeting 6:00 pm
Monday, February 7, 2022
Tyler Fire Hall 101 E. Lincoln St. Tyler, MN 56178

Members present: Joan Jagt, Tim Sanderson, Kenneth Jensen, Scott Dressen, and Cricket Raschke.

Members absent: None.

Others present: Stephanie LaBrune-City Administrator, Glen Petersen-City Attorney, Judd Guida-Utility Supervisor, Brandon Novak, Matt Schreurs, Shelly Finzen-Librarian, and Mark Wilmes-Tyler Tribute.

A. Mayor Jagt called the meeting to order at 6:15 PM.

B. Pledge of Allegiance

C. Approval of Agenda

Mayor Jagt called for a motion to approve the agenda. Jensen made a motion to approve the agenda and Dressen seconded the motion. Approved by: Jagt, Jensen, Sanderson, Dressen, and Raschke; Opposed: none. Motion granted.

D. Approval of Minutes

January 3, 2022 City Council meeting minutes. Motion by Jensen, seconded by Sanderson to approve the minutes as presented. Approved by: Jagt, Jensen, Sanderson, Dressen, and Raschke; Opposed: none. Motion granted.

E. Declare Conflict of Interest – No conflicts declared.

F. Public Comments – None.

Attorney Petersen arrived at 6:18pm

G. New Business

- 1. Tyler Golf Club Annual Report-** Brandon Novak and Matt Schreurs were present to give the Tyler Golf Club annual report. Novak talked about the recent water leak and future planned improvements and Schreurs presented the 2021 financial report.
- 2. Southwest initiative Foundation Story Walk Grant Award-** Librarian, Shelly Finzen explained to the council that she had applied for a grant to install a Story Walk in Tyler and the grant has been awarded for up to \$5,000. Finzen explained that she plans to work with LaBrune and Guida to determine a good location for the story boards and stated that she plans to have a new book displayed each month to allow families and residents the opportunity to learn and be active while spending time together. After discussion, Jensen made a motion to allow LaBrune to sign the grant agreement and Raschke seconded the motion. Approved by: Jagt, Jensen, Sanderson, Dressen, and Raschke; Opposed: none. Motion granted.
- 3. Annual Library Report-** Finzen handed out her annual report and discussed it with the board. Mayor Jagt, thanked Finzen for doing an amazing job.
- 4. Resolution #2022-10 Supporting Housing and Local Decision-Making Authority-** LaBrune presented resolution #2022-10 and stated that following a land use training that she, Dressen, and Jagt attended it was discussed that the state of Minnesota may be leaning towards legislation that may keep cities and counties from making their own local land use decisions. LaBrune stated that signing the resolution would show that Tyler supports making their own land use decisions and stated that the LMC has asked everyone who is in favor of this to send their

resolutions to them so that they can present the supporting documents to the state when lobbying for this effort. After discussion, Jensen made a motion to sign resolution #2022-10 and Dressen seconded the motion. Approved by: Jagt, Jensen, Sanderson, Dressen, and Raschke; Opposed: none. Motion granted.

5. **Closed Session – Personnel / Utility Easement** (Discussion held on record stored at City Hall)
6. **Advertisement for Police Officer-** Jagt asked the council if someone wanted to make a motion to approve the advertisement for a full time Police Officer. Sanderson made a motion to publish an advertisement on the P.O.S.T. board and city websites for a full time Police Officer. Raschke seconded the motion. Approved by: Jagt, Sanderson, Dressen, and Raschke; Opposed by: Jensen. Motion granted.

H. Council / Staff Reports

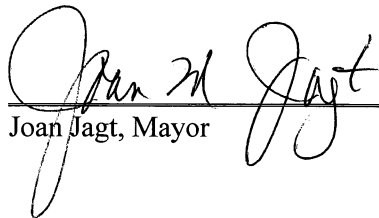
1. **Police Department**– Report provided.
2. **Utility Supervisor Guida-** Stated that the utility staff has been working on their required Natural Gas testing. He also stated that he has been spending a lot of time doing inventory and the department has been working with the utility billing staff to review each utility bills for possible errors.
3. **Mayor Jagt** – Told the council that she had a wonderful zoom meeting with Senator Amy Klobuchar and also stated that she and LaBrune are planning to visit St. Paul on March 2nd if they are able to get appointments set with Senator Weber and Representative Schomacker.

I. Financial Reports

1. **Statement of Revenues & Expenditures**
 - a. LaBrune presented the financial reports from January, 2022. Reports were discussed and Sanderson made a motion to accept the financial reports as presented. Dressen seconded the motion. Approved by: Jagt, Sanderson, Jensen, Dressen and Raschke; Opposed: None. Motion granted.
2. **Approve Claims**
 - a. LaBrune presented the claims from January, 2022. Jensen made a motion to accept and approve the payment of bills as presented and Sanderson seconded the motion. Approved by: Jagt, Jensen, Sanderson, Dressen, and Raschke; Opposed: None. Motion granted.


J. Adjourn

With there being no further items before the Council, at 8:16p.m. Jagt asked for a motion to adjourn the meeting. Motion to adjourn was made by Sanderson and seconded by Dressen. At 8:16p.m. the meeting was declared adjourned.



Joan Jagt, Mayor

ATTEST:



Stephanie LaBrune, City Administrator / Clerk