

City of Tyler
City Council Meeting 6:00 pm
Monday, March 6, 2023
Tyler Fire Hall 101 E. Lincoln St. Tyler, MN 56178

Members present: Joan Jagt, James Telgren, Kenneth Jensen, Scott Dressen, and Cricket Raschke.

Members absent: None.

Others present: Stephanie LaBrune - City Administrator, Glen Petersen – City Attorney, AJ Anderson – Police Chief, Mark Wilmes- Tyler Tribute, Shelly Finzen – Librarian, Judd Guida- Utility Supervisor, Duane Possail, Al Barber, Keith Lindeman, and Craig Hess.

A. Mayor Jagt called the meeting to order at 6:08 PM.

B. Pledge of Allegiance

C. Approval of Agenda

Mayor Jagt called for a motion to approve the agenda. Raschke made a motion to approve the agenda Telgren seconded the motion. Approved by: Jensen, Telgren, Raschke, Jagt, and Dressen; Opposed: none. Motion granted.

D. Approval of Minutes

Mayor Jagt, asked for a motion to approve the minutes of the February 6, 2023 council meeting. Jensen motioned to approve the February 6, 2023 council meeting minutes and Telgren seconded the motion. Approved by: Jagt, Jensen, Telgren, Dressen and Raschke; Opposed: none. Motion granted.

E. Declare Conflict of Interest – No conflicts declared.

F. Public Comment – None.

G. New Business

- 1. Tyler Public Library Annual Report** – Librarian, Shelly Finzen provided her 2022 annual report to the council stating that 2022 was good. She said numbers increased and there are still a lot of people who utilize the library because they do not have internet at home. Jagt stated that she hears a lot of good things and Jensen said that he really loves the Story Walk. Finzen also told the council that she has been sending letters to the senate finance committee to address the building needs pertaining to the leaking roof at city hall and need for more space for programing activities.
- 2. Tyler Fire Department Annual Report-** Al Barber gave the annual report for the fire department. He said the he was elected chief by the department members and the other officers for 2023 are: Troy Tommeraassen- assistant chief, Josh Kiefer- second assistant chief, John Thomsen- training officer, Justin Gylling- secretary, Tate Burkhardt- Treasurer, Paul Dybdahl- president. He also stated that the president of the relief association is Ron Carr, the secretary is Josh Kiefer, and the treasurer is Chelsey Steinwand. Barber then reported that Dan Ellefson has resigned from the department. Jagt stated that this year Scott Dressen was appointed as the Fire Department liaison and will be available to work with the fire department on issues or projects as they arise. Raschke asked Barber if he had a list of calls that the department completed in 2022. Barber stated that they do keep track of the calls. Raschke said that it would be nice to see what each call was for in the future.
- 3. Appointment of 2023, 2024 Fire Department Chief-** Jagt stated that in recent years, the fire chief position had not been accepted by the city council and felt that the council should be confirming the appointment of the fire chief following the recommendation of the fire

department members. Dressen made a motion to approve Al Barber as the 2023, 2024 Fire Chief and Jensen seconded the motion. Approved by: Jagt, Jensen, Telgren, Dressen and Raschke; Opposed: none. Motion granted.

4. **TRED Storage Shed Development-** TRED member Duane Possail presented a plan from the TRED board who would like to start building and then selling or leasing large storage sheds to bring in more funds to TRED so that TRED can use those funds towards economic development. Discussion was held on whether or not to re-zone the property to commercial or to apply for a conditional use permit (CUP). Following discussion, the council stated that they were in favor of the project and Possail stated that the TRED board would continue discussions and work on completing a CUP application for the first shed to be built.
5. **Housing Project-** Duane Possail on his own behalf, made a request to the council to cover the cost in bringing city utilities to two dwellings that he would like to move onto property that is currently owned by TRED. Possail said that by the time he moves the houses and makes updates to the homes, he will not be making a large profit and would like the cities help because the homes would bring added value to the city and also additional income from the utilities themselves. The council and Possail discussed the idea. Raschke stated that she was afraid to set a precedence and Jensen asked how much it would cost to bring the utilities to the lots. Guida stated that he would need to do some research and find out exactly where the connections would be. Possail said that he would work with Guida and come back to the council at a later date.

H. Old Business

1. **Sanitary Sewer Project-** Jagt provided an update to the council stating that the House of Representatives was moving the bonding bill forward and announcing that she was invited back to the Capitol to speak to the Senate Capital Investment Committee on the 7th. She said LaBrune and Raschke would be attending with her.
2. **Police Personnel-** LaBrune stated that they personnel committee has decided to move forward with another applicant and pending the results of the psychological test and health exams would potentially like to offer this individual a position with the city. LaBrune asked if the council was comfortable allowing the personnel committee to make an offer to the individual to keep the process moving forward. All members of the council agreed to let the personnel committee move forward with extending an offer to the applicant if it is determined that they are qualified.
3. **Avera-** Jagt explained that she, Petersen, and LaBrune met with Tom Kooiman from Avera. She stated that Avera is still researching the best location for a nursing home and hospital and also waiting to hear if they have received the planning grant before they can move forward with a purchase agreement. Jagt stated that Avera is hoping to hear back on the grant by mid-March.
4. **City Hall-** LaBrune stated that she has been looking for potential buildings that are available to lease or purchase and said that a 1.5 – 2 year lease on the Family Dollar building would cost between \$48,000 and \$53,000 per year. The council discussed and advised LaBrune to speak with the local lumber yard to see if a rough estimate on a new facility could be identified.

I. Council / Staff Reports

1. **Mayor Jagt-** Reported to the council that she regularly participates in a Mayor's group and their recent discussions have been around backyard chicken ordinances with the price of eggs being high.
2. **Administrator LaBrune-** Report included in the council packet.
3. **Utility Supervisor Guida-** Gave an update on snow removal and spoke to the council about equipment troubles that the utility department was experiencing.
4. **Chief Anderson-** Report handed out.

J. Financial Reports

1. Statement of Revenues & Expenditures

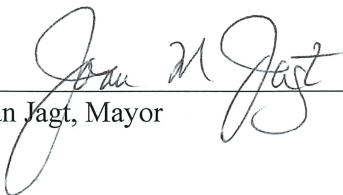
- a. LaBrune presented the financial reports from February 2023. Reports were discussed. Raschke made a motion to accept the financial reports as presented and Jensen seconded the motion. Approved by: Jagt, Jensen, Telgren, Dressen, and Raschke; Opposed: None. Motion granted.

2. Approve Claims

- a. LaBrune presented the claims from February, 2023. After discussion, Dressen made a motion to accept and pay the bills as presented. Jensen seconded the motion. Approved by: Dressen, Jagt, Jensen, Telgren, and Raschke; Opposed: None. Motion granted.

K. Adjourn

With there being no further items before the Council, Dressen made a motion to adjourn at 7:53pm and Telgren seconded the motion. Approved by: Jagt, Dressen, Jensen, Telgren, and Raschke; Opposed: None. Motion granted.



Joan Jagt, Mayor

ATTEST:



Stephanie LaBrune, City Administrator-Clerk