

**Tyler City Council – Regular Meeting
Monday, January 6, 2020
Tyler Fire Hall**

A. Mayor Jagt called the meeting to order at 7:00 PM.

Members Present: Joan Jagt, Scott Dressen, Kenneth Jensen, and Cricket Raschke and Tim Sanderson.
Staff Present: Stephanie LaBrune, Glen Petersen, Dean Beck, and John Spindler.
Public Present: Mark Wilmes.

B. Pledge of Allegiance

C. Approval of Agenda

Motion/Second (M/S) Dressen/Jensen to approve the agenda as presented. Approved: all; Opposed: none.
Motion granted.

D. Approval of Minutes

December 2, 2019 Regular Council Meeting / Truth in Taxation Hearing Minutes –
M/S Raschke/Sanderson to approve the minutes as presented. Approved: all; Opposed: none. Motion granted.

E. Public Comments

No comments were made from the public.

F. New Business

1. Official depository & newspaper for 2020, Resolution 20-01
 - a. M/S Sanderson/Jensen to approve resolution 20-01 to designate Citizens State Bank and First Independent Bank as the official depositories and the Tyler Tribute as the official newspaper. Approved: all; Opposed: none. Motion granted.

2. Meeting dates for 2020, Resolution 20-02
 - a. Mayor Jagt presented resolution 20-02 and explained that all regular council meetings will be held the first Monday of each month at 7:00pm with the exception of the September meeting which will be held Tuesday, September 8th. M/S Dressen/Sanderson to approve resolution 20-02. Approved: all; Opposed: none. Motion granted.

3. Committee assignments & appointments
 - a. Mayor Jagt presented a list of committee assignments and appointments to the council. She mentioned that due Dressen expressing interest in the past, she has appointed him to the personnel committee for 2020. She also asked the council members if anyone would like to take her place on the TRED board. Sanderson stated that he would like to serve on the TRED board. All other committee assignments remained the same as previous years. M/S Jensen/Raschke to approve Mayor Jagt's committee assignments and appointments as presented. Approved: all; Opposed: none. Motion granted.

4. Ditch cleanout request – Tom Gladis
 - a. LaBrune presented information from Tom Gladis who made a request for the city to contribute to the cost of a ditch cleanout on the West side of his property. LaBrune stated that Gladis was having issues with his property flooding and is requesting that the city pay for a quarter of the cost due to the city's stormwater out letting into the ditch. Gladis had also received confirmation from DeZeeuw and Bornhoff that they will also be contributing to the cost. Gladis' estimate for the cleanout is \$4,000. After discussion, M/S Dressen/Raschke to reimburse Tom Gladis one quarter of the ditch cleanout bill not to exceed \$1,000. Approved: all; Opposed: none. Motion granted.

G. Old Business

1. Woodstock Communications Lease

a. Mayor Jagt presented a lease agreement between the city of Tyler and Woodstock Communications for a 5-year lease to mount their equipment on the city's water tower. The lease rate will be \$400 per month. Sanderson questioned how the lease amount was decided? LaBrune stated that she did some research to find out what other cities were charging for rent and based the rental fee off of a lease that the city of Edgerton has with Woodstock Communications. M/S Jensen/Sanderson to sign the lease agreement with Woodstock Communications. Approved: all; Opposed: none. Motion granted.

2. MVTV Lease

a. Mayor Jagt stated that she and LaBrune met with three representatives from MVTV to re-negotiate their current water tower lease so that the terms and lease amounts were the same. Jagt then presented a new lease agreement with MVTV to the council for their approval. M/S Sanderson/Dressen to sign the lease agreement with MVTV. Approved: all; Opposed: none. Motion granted.

3. Library co-location

a. Mayor Jagt, LaBrune, and Raschke gave an update on their findings regarding the co-location of the city and school libraries. The three met with Superintendent Marlette to discuss the co-location and discussed the layout and working agreement. Marlette advised that the city make a proposal to the school board to determine if they wanted to move forward. LaBrune also stated that she has contacted both the State and Plum Creek to determine if they would allow the city to co-locate with the school and is waiting to hear back from both entities. Sanderson asked about security and discussion was held. The council then came to the consensus to keep moving forward with the idea of co-location with the school.

4. 2020 Fee Schedule, Resolution 2020-03

a. LaBrune presented the 2020 fee schedule. She explained the changes in the commercial refuse fees as well as the changes with the fees for disposal of tires, appliances, etc. due to the landfill fees exceeding the city fees. M/S Dressen/Jensen to approve the adoption of resolution 2020-03. Approved: all; Opposed: none. Motion granted.

H. Reports

1. Police– Police Chief Spindler handed out a report. Jagt explained to Spindler that the personnel committee would like to meet with the police department staff to do annual reviews in the near future.

2. Utility– Dean Beck stated that the utility department staff is keeping buys with normal activities and year end reports. He stated that the Ice Rink is fully operational and their first round of branch pickup due to the ice storm is complete. Beck also stated that he and LaBrune have had several meetings regarding the installation of the splash pad and sanitary sewer project. He also mentioned that the electrical crew has been working with TE Underground and Lyon Lincoln Electric to get electricity to the new school site. There was also 1 power outage due this past month.

3. Attorney– Petersen reported that the abatement order came in the mail for the Stiner property. He told the council that he and LaBrune will soon put an advertisement in the paper for removal of the structure. He then asked the council if they would like the structure to be torn down or if they would like the bidders to have the option of moving the building. The council agreed that the building could either be demolished or moved. Petersen stated that he is working to get easements prepared for the sanitary sewer project. Petersen also stated that he has not heard back from Hook or his bonding agent concerning the seal coating project and plans to write a letter to the bonding company in the near future.

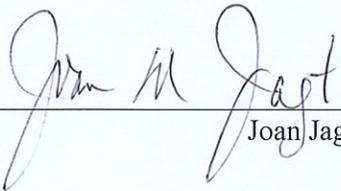
4. Administrator– LaBrune's report was included in the council packet and discussed.

I. Financial Report

1. Statement of Revenues and Expenditures – LaBrune presented the financial reports which included the 2019 year-end report and the reports were reviewed by the Council. M/S, Dressen/Jensen to accept the financial report as presented. Approved: all; Opposed: none. Motion granted.
2. Claims – The Council reviewed the claims that had come in since the last council meeting. M/S, Sanderson/Dressen to approve the payment of claims as presented. Approved: all; Opposed: none. Motion granted.

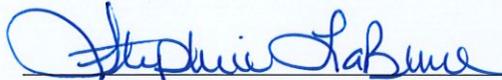
J. Adjourn

With there being no further items before the Council, at 8:23 PM Mayor Jagt called for a motion to adjourn the meeting. M/S, Raschke/Jensen to adjourn.



Joan Jagt, Mayor

ATTEST:



Stephanie LaBrune, City Administrator / Clerk

